

*Artwork by Rick Geary for a limited edition postcard issued to commemorate the 2<sup>nd</sup> International Conference of Animal Health Information Specialists, Copenhagen 1997.*

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## Virtual Library in your Office

(<http://www.library.up.ac.za/vet/virtlib.htm>)

### 2 EASY STEPS TO RETRIEVE INFORMATION !!!

**STEP 1:** Search for references on your specific topic by using a variety of databases. You will be prompted for your personnel/student number and a PIN. If you are asked for any further passwords please contact your information specialist.

- **Access Medicine**  
An online resource that provides all health professionals with access to more than 60 medical titles from the best minds in medicine, updated content, thousands of photos and illustrations, interactive self-assessment, case files, diagnostic tools, a comprehensive search platform, and the ability to download content to a mobile device.
- **Africa-Wide Information**  
combines bibliographic databases from around the world to form a multidisciplinary aggregation offering unique and extensive coverage of all facets of Africa and African studies. This includes content from South African Studies, African Studies, and African HealthLine, which focuses on all aspects of health relating to Africa and other developing nations. With over 3.2 million citations and abstracts dating back to the 16th century, this resource is essential for those with an interest in African research, and information on and about Africa
- **Agricola**  
a comprehensive source of bibliographic citations covering all aspects of agricultural sciences, botany, ecology and related areas.
- **AIDS and Cancer Research**  
provides bibliographic data from the worldwide scientific literature as related to AIDS, immunology, virology and cancer genetics.
- **Biomedical and Life Sciences Seminar Room (Henry Stewart Talks)**  
Seminar Style presentations by leading world experts
- **Biological Sciences**  
compilation of abstracts and indexes of domestic and international literature in the area of life sciences
- **CAB Abstracts**  
covering issues in agriculture, forestry, animal and crop husbandry, animal and plant breeding, plant protection, genetics, forestry engineering, economics, veterinary medicine, human nutrition, and rural development.

- **Drug Index**  
Search for summaries and detailed monographs for drugs, disease, alternative medicine, toxicological managements, reproductive risks, and emergency care.
- **Environmental Sciences and Pollution Management**  
This multidisciplinary database, provides unparalleled and comprehensive coverage of the environmental sciences. Abstracts and citations are drawn from over 10,000 serials including scientific journals, conference proceedings, reports, monographs, books and government publications.
- **Food Science and Technology**  
food sciences, food products, and food processing including the relevant basic sciences: biotechnology, biochemistry, chemistry, physics, microbiology, engineering, and toxicology, as well as economics and legislation
- **Henry Stewart Talks - Biomedical and Life Sciences Seminar Room**  
Seminar Style presentations by leading world experts
- **ISAP** (Select ISAP in the *Jump to Database* window)  
Index to South African Periodicals
- **ISI Highly Cited.com**  
reveals the face of research--the people behind the accomplishments in 21 broad subject categories in life sciences, medicine, physical sciences, engineering and social sciences. These individuals are the most highly cited within each category for the period 1981-1999, and comprise less than one-half of one percent of all publishing researchers--truly an extraordinary accomplishment.
- **International Veterinary Information Service (IVIS)**  
The library contains full-text veterinary books, manuals and collections of state-of-the art reviews within specific areas of veterinary medicine, proceedings of veterinary meetings and symposia and autotutorial and continuing education websites, etc.
- **Journal Citation Reports**  
Journal performance metrics, including Impact Factor
- **MICROMEDEX Healthcare Series**  
A wide range of clinical databases, including unbiased, referenced information about drugs, toxicology, diseases, acute care, and alternative medicine.
- **MDConsult**  
The MD Consult Core Collection provides quick access to the complete text of 39 leading medical reference books; over 1000 Clinical Practice Guidelines; full text access to over 60 medical journals and clinics; a comprehensive drug database providing unbiased FDA prescribing information for over 30,000 medications; Patient hand outs; select articles from the most respected medical journals; clinical topic tours

providing an extensive set of resources on key clinical topics in medicine; up-to-date news items.

- **Medline**  
MEDLINE encompasses information from Index Medicus, Index to Dental Literature, and International Nursing, as well as other sources of coverage in the areas of allied health, biological and physical sciences, humanities and information science as they relate to medicine and health care, communication disorders, and reproductive biology.
- **Merck Veterinary Manual**  
providing useful clinical information for the veterinary practitioner and other animal health professionals covering diseases seen worldwide in all the common domestic species
- **Microbiology Abstracts**  
provides coverage of research in microbiology, bacteriology and related fields and findings applicable to agricultural, chemical, pharmaceutical and other industries are included.
- **Mims Online**  
database of prescription and generic drugs
- **Pubmed**  
provides access to bibliographic information, which is drawn primarily from MEDLINE as well as additional life science journals and access and links to the integrated molecular biology databases containing DNA and protein sequences, 3-D protein structure data, population study data sets, and assemblies of complete genomes in an integrated system.
- **Pubmed Central**  
the U.S. National Institutes of Health (NIH) free digital archive of biomedical and life sciences journal literature.
- **Refworks**  
designed to help researchers easily gather, manage, store and share all types of information, as well as generate citations and bibliographies. ([How to use Refworks](#))
- **Science Direct**  
an essential information resource for millions of scientists around the world covering more than 1700 journals and with 3,578,782 online articles([How to use Science Direct](#))
- **SciFinder** Please read the attached [note](#) on how to register for this product. SciFinder allows you to explore the CAS databases containing literature from many scientific disciplines e.g. biomedical sciences, chemistry, engineering, materials science, agricultural science,
- **Scopus**  
Subject areas covered are · Chemistry, Physics, Mathematics and Engineering: 4500 titles  
· Life and Health Sciences: 5900 titles (100% Medline coverage)  
· Social Sciences, Psychology and Economics: 2700 titles

- Biological, Agricultural and Environmental Sciences: 2500 titles
- General Sciences: 50 titles
- **Toxline**  
provides information in all areas of toxicology, including chemicals and pharmaceuticals, pesticides, environmental pollutants, and mutagens and teratogens.
- **UPSpace**  
The Institutional Repository of the University of Pretoria where Annual Reports, Chapters from books, Conference Papers & Presentations, Research Articles, pictures, colour slides, digitised historical items, etc., is available Open Access.
- **Web of Science**  
citation database, multi-disciplinary with authors abstracts and multi-year searching covering over 1,4 million articles
- **Wildlife & Ecology Studies Worldwide**  
covers the world's literature on mammals, birds, reptiles and amphibians
- **Zoological Record**  
most extensive zoological research information available

**STEP 2 : Collect your hard copies of the references.**

- **E-Journals**  
electronic journal collection of the University of Pretoria  
- check this site to see if a journal is available in electronic format and also the holdings of the electronic version  
-make sure you are registered with the library to be able to access. If you are asked for a password please contact your Information Specialist.
- **UPexplore**  
-the electronic catalogue of the holdings of the University of Pretoria can be used to see if the journal/book you are looking is part of our collection  
-books on loan can be renewed from your office
- **Inter Library Loan**  
- make use of Sabinet to order your articles or books from other libraries.  
- users must be registered to make use of this service (see [Interlending](#) page)

## Electronic Journals and Books

### Where to find E-JOURNALS

- It can be accessed from any of the library's web pages
  - Hover on the **Journals** link . A list of links will open up. Click on **Journals home**
  - **Adobe reader** is needed to access .pdf files. Follow the link from this Journals home page to download Adobe Reader.

### You have the following options:

- On the **Journals Home** page the title of the journal can be typed in the Find Journal window
- From the **Journals** link you can also click on E-Journal Titles: A-Z . This will take you to a page where you can just click on the alphabet letter and search for your title.
- You can also search through one of the **Platforms Collections**. The different vendor platforms/databases have excellent search engines. Keyword, author, subject, article title, reference and source searches can be performed over the entire content of each specific collection.
- You can also browse through the **Journals by Subject** e.g. Veterinary Science Journals
- Just remember that at this stage it is not possible to search the entire **E-JOURNALS** collection by subject.

***Science Direct** is the product platform that includes most of the journals in the field of science. Many of our Veterinary Science journals are available here.*

*Click on **Science Direct**, work through their demo, and discover all the wonderful features available for you!*

- If you would like to be kept up to date on the latest issues of your favourite journals or on the latest research in your field of interest (SDI), some possibilities are available at **Searching and Current Awareness**
- **About Electronic Publishing**  
Electronic publishing and its influence on scholarly communication is presently sparking interest and debate all over the world.

We would like to hear your views on this important issue as well as your comments on the items, which we will post on this page.

*Other interesting information about electronic journals will be put on the **E-JOURNALS** home page from time to time. Make use of it.*

#### **Where to find E-BOOKS**

- It can be accessed from any of the library's web pages
  - Hover on the **E-Resources** link. A list of links will open up. Click on **E-Books A-Z** or **E-Book Subjects** or **E-Book Collections** or **E-Reference Books**.
  - Some of the Collections will immediately open up the list of available books, while other Collections e.g. Dawson Books will ask you to register yourself to be able to read the available books
  - Many of the E-Books are available through the Library Catalogue. If the Call number is indicated as **Electronic Book**, click on the **Title** of the book and then on **Read Full Text**.

## CAB Abstracts Database

CAB Direct offers a simple, "Google like" search box but also a link to an Advanced search option. Go to "Virtual Library in your Office" .Select **CAB Abstracts** .  
(<http://www.library.up.ac.za/vet/virtlib.htm>) You will be asked for your student/personnel number and a PIN. Supply the info and click on "submit".

### Search Options

#### **Google like search –**

Phrases and single words can be searched in combination, and will be linked with **AND**, as in the following example. "**cattle housing**" **europa** "**animal welfare**". The retrieved records will contain all three search terms "**ANDed**" together. Words which must be kept together e.g. "**South Africa**", "**foot and mouth**", must be put in inverted commas to ensure the best results.

#### **Advanced search –**

Three search boxes each with a drop down list of field tags ( $\pm 20$ ) that can be used to select the tag for the field that you want to use. Keywords together with an author can be searched in this way.

### Combining sets

Click on "**Search History**" to the right in the orange box and mark the searches you would like to combine. Select "and" or "or" or "not" to combine the search sets.

### Refining searches

To the left of the results. Each of the topics listed is a clickable, search link.

### Outputting Records

Select the records in which you are interested. Records can be selected individually by checking the star or if all the records are needed, click on **Select All**, The 3 output options are to the right in the orange box.

Click on **Export Marked Citations** to export records to Refworks (p. 21) .

## Abstracts

A short version of the abstract is shown on the results page. To view the complete abstract, click on **View Abstract**.

## Mark/Unmark

Mark selected articles by ticking the star next to the article. To unmark just tick the star again.

## How to retrieve the articles after a CAB search.

- Some articles are full-text available on the CAB Direct platform. Click on the **View Full Text** icon.
- Some articles are linked from CAB to our e-journal collection. Click on the title of your reference and look for a **DOI** or **URL**. Click on it and access your full-text article.
- Copy the journal title and paste it in the **Find Journal** window as described on p.7.
- Copy the journal title and paste it in the library's catalogue to see if the journal is available in the Soga Library. Fetch the journal from the shelf and make a photocopy of the article.
- If none of the above produces a full text version the article may be ordered from other Libraries by using the Inter Library Loan service (see p. 16)

## MyCABDirect

Save your searches, create reading lists, subscribe to RSS feeds and email alerts and share with others when you subscribe to this new CAB service. Simply click the **Create a free account** link in the grey box to the left of the screen.

## Planning a Search Strategy

Always try to plan your search strategy before you start your search.

Keep your search simple. Search the most relevant terms first and then try to narrow it down with terms that are more specific. Remember your Boolean operators (and, or, not). Keep in mind the different American and English spelling. Always think of all the synonyms of words or terms. Two (or more) terms that are always used together, in the same order, can be use as a term. (e.g. babesia canis and treatment)

<b>AND</b>	<p>Use <b>AND</b> to retrieve records containing <b>both</b> search terms: all terms must be included in the record. Use <b>AND</b> to narrow your search and retrieve fewer records.</p> <p><b>Example:</b> <i>elephants AND lions</i> retrieve records containing <b>both</b> the keywords.</p>
<b>OR</b>	<p>Use <b>OR</b> to retrieve records containing <b>either</b> or <b>both</b> search terms. Use <b>OR</b> to broaden your search and retrieve a greater number of records. Use <b>OR</b> for synonyms or spelling variations. Remember always to put your terms in brackets when using "or" e.g. (dog or dog or canine)</p> <p><b>Example 1:</b> <i>milk OR dairy</i> retrieves records containing either milk or dairy, or both the keywords. <b>Example 3:</b> <i>behavior OR behaviour</i></p>
<b>NOT</b>	<p>Use <b>NOT</b> to exclude certain items from your search. <i>Caution:</i> It is easy to exclude relevant terms; use the <b>NOT</b> operator with care! Example 1: "dog" not "tick" (will retrieve all articles containing the word dog, but will exclude all articles containing the word tick)</p>

ScienceDirect® is designed to be intuitively easy to use.

Access from "Virtual Library in your Office" (<http://www.library.up.ac.za/vet/virtlib.htm>)

Scroll down and click on Science Direct.

Click the **ScienceDirect Info** tab to go to the ScienceDirect Info site. There, several informational links give you the opportunity to learn more about ScienceDirect and the services it provides

Perform a **Quick Search** in the text-box, which appears on all the hyperlinked pages of ScienceDirect. Here, on the home page, you can quick-search "All Sources".

Searches may be performed in both, the novice's Basic mode and the expert's Advanced mode.

Using the **All Sources Basic Search** form, a novice can easily formulate a complex search request. Simply enter the terms or phrases you want to search. Then, using the various pull-down menus provided, select the specific common fields of a document you want to search, select the types of source you want to search, the specific subject categories of journals to search and the date ranges to include. (The default selection in the Subject list box is "All Sciences".)

The **All Sources Advanced Search** form is structured for the more expert searchers.

Using Boolean terms and connectors, you can enter your search request in the text box provided, select the source(s) and the subject categories you want to

search and the date range to include. (The default selection in the Subject list box is "All Sciences".)

Like the Basic search form, Search Tips are accessible from the search form

Click the **search** button and Science Direct will formulate the search request behind the scenes

**Browsing journals** is made easy with the display options that are available.

The journals list displayed is the All Journals list, an alphabetical list of all journals associated with your Science Direct® subscription

With the **Journals Search** forms, you can search all or some of the journals within your subscription.

Like All Sources, a basic search form is available for the novice and an advanced search form is available for the expert searchers. Unique to the Journals search forms is the option to "Include Articles in Press". This will include journal articles that have not completed the publication process in your search.

In the Basic Journals search form, you also have the option to restrict the material searched according to the volume number, issue number, and/or the page number of the document

Now let us look at some of features available in the search results.

After submitting a search, the **search results** page will list all the article citations for the documents that met the criteria of the search request. Click on one of the document links available to review the individual documents.

The article citations are listed in date order by default, but you may re-sort the list according to the relevance ranking of the documents

You may export (download) specific citations and/or abstracts or create a subset of the article citations, reducing the list to include only the documents of interest

The Preview includes a brief overview or summary of the article contents, the tables and figures and the references.

A Full Text + Links (HTML) document includes the abstract, an outline of the article with hypertext links, and the full-text of the article (including thumbnail images and bibliographic reference links). This can be accessed by clicking on the title of the article. From within the document, you can link to the figures and tables. From the references section of the document, you can link to abstracts (and in some cases to the Preview or Full Text + Links format) of cited articles.

A PDF document, available using Adobe® Acrobat® Reader, includes the entire article *exactly* as it appeared in the hard-copy journal issue. For all articles, a PDF format file is available.

Using Adobe® Acrobat® Reader, you can view, print, or download the PDF file of the article. This format is recommended if you intend to print the full article as it appears in the printed journal.

An **Articles in Press** link may also be present. Click this link to review articles that have been accepted for publication in the journal but have not completed the publishing process yet.

A **Journal Issue's Table of Contents** provides the informational citation for each article in the issue.

Journal issues are tagged with the subscribed, non-subscribed, or complimentary icon to indicate the type of subscription entitlement associated with the individual journal issues.

Your search results can be saved, printed, e-mailed to yourself or any one interested in the results or exported to Refworks (p. 21).

## Electronic Books on Science Direct

The University of Pretoria is subscribed to many **E-Books** on the Science Direct Platform. To access a list of these books

- Click on **Browse** in the top green bar.
- In the left hand column tick the **All Books** box and click on **Apply**.

Remember only the books marked with a **green** key is available full text.

Click on the title of the book and the contents page will open up for your use.

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[UPSpace \(http://repository.up.ac.za/\)](http://repository.up.ac.za/)

**UPSpace is the digital research repository** of the University of Pretoria.)

**Free, unrestricted access is available to the following types of material on UPspace:**

- Research articles in pdf or MSWord;
- Presentations;
- Conference papers;
- E-mails;
- Web pages;
- Sound files, e.g. speeches;
- Photos;
- Video files, e.g. television broadcasts, interviews/video clips of presentations;
- Newspaper and other media articles;
- Photos and other images;
- Books;
- Technical reports;
- Interviews;
- Qualitative and quantitative datasets;
- Maps;
- Research correspondence;

## How to renew your books from home

1. Click on **My Library Record** in the right hand column on any of the library pages
  2. Supply your student/personnel number and PIN and click on Submit
  3. Select the items you wish to renew and renew them, or use "Renew all".
  4. If the books are already overdue, or there is something wrong with your library user record, it will not renew any items. Please contact the Library (529 8009) in this case.
  5. Holds placed on books can also be accessed from this screen and cancelled if not necessary any more.
- 

## Ordering of articles and books from other libraries

(For UP staff/students who are registered with Sabinet as an Interlending user. To register fill in a form at the Interlending desk or complete the online form on "Library in Your Office")

- From "Virtual Library in your Office" click on "**Interlending**"
1. Select **SACat** in the  window
  2. Type the **journal or book title** in the  window
  3. Click on
  4. Browse through the displayed titles and click on the **correct** title
  5. On a new screen: "Full search results" and holdings will appear.
  6. Please do not request documents available at UP(VET).
  7. ***Our stock is indicated with code : g2843*** (See **Holdings** at bottom of screen)
  8. Click on  (In blue to the top of the screen)
  9. Supply your User Id .....(usually 2843-stud/pers no.)  
and Password .....(usually 2843+ 4 more digits)  
(supplied to you by ILL staff maria.mtsweni@up.ac.za or 529 8009)

10. Check your personal information.(for corrections:  
maria.mtsweni@up.ac.za or 529 8009).
  11. Scroll down and supply bibliographic information.  
(for article requests: supply publication year, author, title,  
volume, pages, month, etc.)
  12. Click on **Submit Request**.
  13. A number for this request will appear at the top of the page.
  15. Click on **New Search** (top menu) to continue with next request.
- 

### ESSENTIAL INFO for library users

#### **Borrowing books / CDs / videos / DVDs**

Your student card **MUST** always be presented for borrowing  
books/CDs/videos/DVDs

You may borrow 6 or 10 items depending on the year of study.

**NB! CDs DVDs and videos are issued for ONE WEEK only. (Books are issued  
for 2/3 weeks)**

Some heavily used CDs / DVDs may only be borrowed for one day.

Books from the Reserve Collection (STUDY COLLECTION) Level 4 may be  
borrowed overnight (from 16:00 till next morning 10:30) and over weekends from  
11:30 Saturdays till 10:30 on Mondays. During the day they may be borrowed for  
2 hours. These items may not be renewed.

#### **Fines**

Please ensure that you are not fined by renewing items before their return date.

Renewals can be done

- telephonically (Tel.012 529 8009)

- via the Internet ( see p. 15 )
- via e-mail (maria.mtsweni@up.ac.za)

### Photocopying

- Your student card is also needed if you make photocopies
- Xerox is responsible for the photocopying machines in the Library
- Please ensure that you have money on your card for photocopying – this is done by Xerox, Level 3, Sir Arnold Theiler Building
- Xerox hours: 7:30 - 16:00 weekdays - no Saturdays or after hours

### Where to find the material

When finding an item in the catalogue of the library the LOCATION will tell you where to find it physically.

Vet Study Collection = Reserved Collection - Level 4: - arranged by Department / Section

Vet Open Collection = Open collection Books - Level 5: - arranged according to the Dewey system

Vet Reference Collection = Books on the reference shelf - Level 4: - use Dewey system

Vet Serials = Journals ( may not be taken out of the library) - Level 4: - arranged alphabetically

Vet Audio Collection = CDs & DVDs on level 4 and Videos on level 5: - arranged numerically

**The following website can be visited to find a very useful explanation of the Dewey Classification System - <http://explore.up.ac.za/screens/ddchelp.html>**

### Scanning and Printing in the Library

A Scanner and Printer are available on Level 4 of the library for student use.

## Computers in the Library

Computers are available in the library for use by the students to access teaching material, databases and electronic journals and books. Microsoft Office is also installed on the computers to enable students to use the computers for assignments etc. The **Internet cannot** be accessed from these computers.

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### [ISAP \(Index to South African Periodicals\)](#)

This database contains articles published in South African journals or periodicals.

It includes *Farmer's Weekly* and *Landbouweekblad*. (These are not indexed in CAB)

It can be accessed via THE LIBRARY IN YOUR OFFICE. No passwords are necessary.

1. Start at "Library in your Office" (<http://www.library.up.ac.za/vet/virtlib.htm>)
2. Scroll down to ISAP and click on it
3. If an error message appears click on [Start a new session](#)
4. Select ISAP in the  window.
5. Type your topic in the  window.

#### Tips for searching

- Use the Advanced mode for more options for combining terms etc.
  - To read the abstract of the article, click on the Title (in blue) of the reference.
  - If this article is not available in our library or in electronic format, you may click on **Request** at the top of this opened up reference.
    - Supply your Interlending User-ID and Password and request it from another library (Read more about Interlending on p. 16).
  - From the list of results, items can be selected for emailing .
  - Selected items can be printed
  - Selected items can be exported to Refworks as well.
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## Medline on OVID

### Access:

Go to “Library in your Office” (<http://www.library.up.ac.za/vet/virtlib.htm>)

Select **Medline**. You will be prompted for your student/personnel number and PIN. Supply the info and click on **Submit**. On the next page scroll down and click on one of the Medline database sets.

### Searching :

To search click in the “ Enter **Keyword** or phrase:” window , type your search term and click on “**Search**”. On the next page your search term will be mapped to several Subject Headings (a word or phrase describing the content of the article). Select a heading or leave the search term as a keyword. If you are searching for a general topic, choose the Explode option as this will include more specific headings in your search. You will then be prompted for some subheadings. If you are planning to combine a number of topics in your search, choose the option to include all subheading as this is likely to give you better results.

### Combining :

Topics may be combined by using “and” or “or” using the “**Combine**” icon.

### Other :

An Author’s search may be done by clicking on the “**Author**” icon and supplying the **Author’s** last name, a space, and first initial if known.

A Journal search may also be done by selecting the “**Journals**” icon.

Enter the first few letters of a full **journal** name; do not use abbreviations.

### Limit a Search:

Click on the “Limit” icon and choose the limits you want to apply to your search.

### References:

The results of your search can be saved, printed, e-mailed or exported to Refworks.

**RefWorks** allows users to quickly and easily import references from text files or online databases. Users can automatically insert references from their database into their papers and generate formatted bibliographies and manuscripts in seconds.

Where do I find it?:

- A link to Refworks is available on the first page of the Veterinary Science Library's homepage. (<http://www.library.up.ac.za/vet/index.htm>)
- Powerpoint presentations are available at Getting started with RefworksI and II (<http://www.library.up.ac.za/vet/documents/refworks2012.ppt> and <http://www.library.up.ac.za/vet/documents/mnc2012.ppt>)
- Sign up for an **Individual Account** if you are a first time user.

Using Refworks:

- **CAB Abstracts:** Selected records can be directly exported by clicking on the **Refworks** button at the top of the list of records.
- **Medline:** Marked records can be directly exported by using the **Export** button at the top of the list of records.
- **Science Direct:** A **Export Citations** button is provided at the top of the list of retrieved references.
- To add references by hand: Click on **References**, then **Add New Reference**. A template will open up to be completed.

Generate a Bibliography / Reference List

In **Refworks** click on **Tools** and then on **Write-n-Cite**. Install it onto your computer. (Word 2007: Write-N-Cite icon under Add-ins. Word 2003: icon shows on the toolbar) Start typing your document. When time to cite a reference open up **Write-N-Cite** . Search for the reference by typing the author/keyword in the **Search Refworks** window. A list matching the keyword will be supplied. Click on **Cite** next to the reference you would like to cite. Continue doing this until the end of your document When finished click on **Bibliography** , select an **Output Style** and click on **Create Bibliography**. A reference list complying with the selected output style will be added at the end of your text.

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### [University of Pretoria Electronic Theses and Dissertations](http://upetd.up.ac.za/UPeTD.htm)

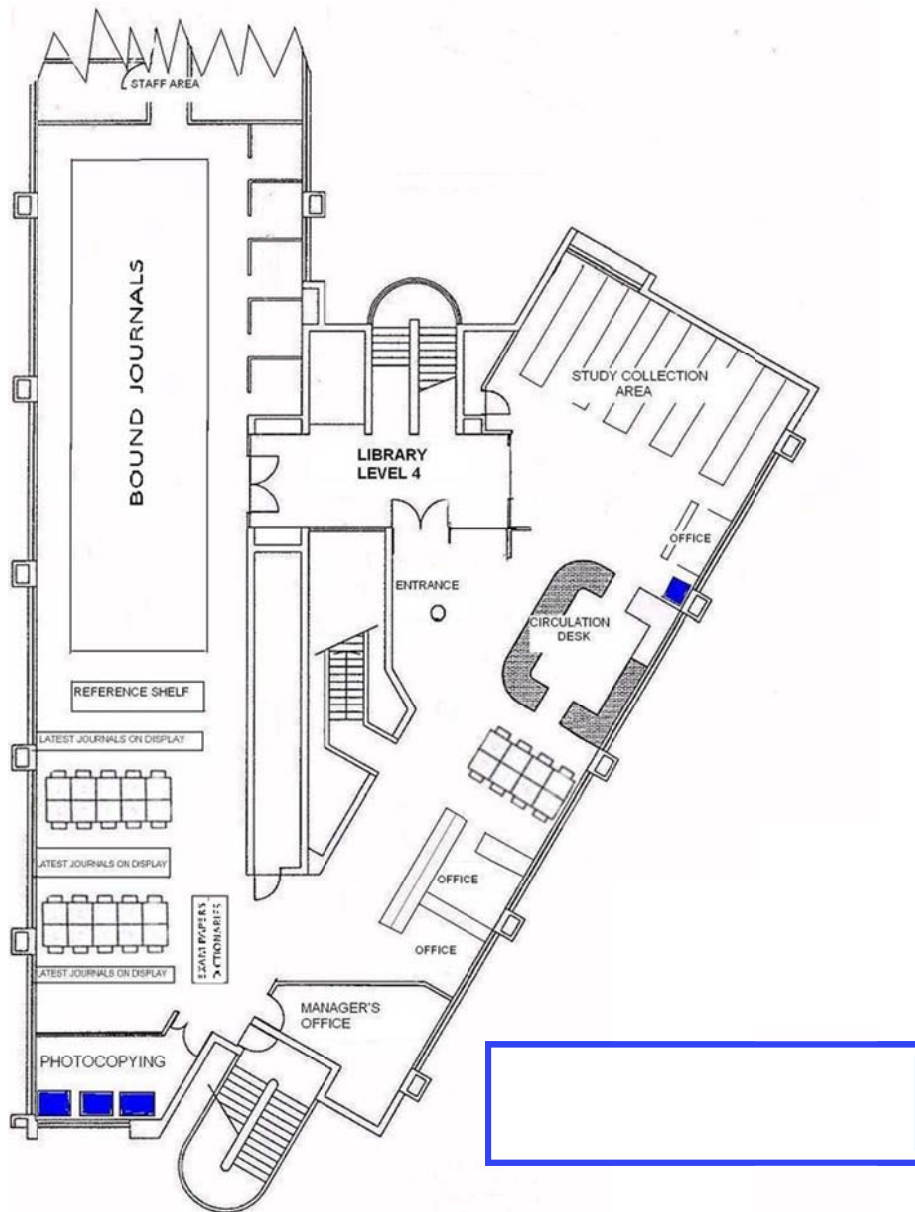
( **UPeTD**) (<http://upetd.up.ac.za/UPeTD.htm>)

UPeTD is the University of Pretoria's electronic theses and dissertations service. It forms part of the eScholarship initiative of the Academic Information Service. The UPeTD initiative was launched in July 2000 with the objective to create the necessary infrastructure and resources to allow post-graduate students to publish their theses or dissertations on the Internet in a well managed environment which will make it accessible to the international research community. We support open access.

UPeTD forms part of the Networked Digital Library of Theses and Dissertations (NDLTD) ( <http://www.ndltd.org/> ) which currently has more than 200 members. The [NDLTD](#) concept and software was developed at Virginia Polytechnic and State University (Virginia Tech)

Electronic submission is compulsory for all post-graduate students who have registered since January 2004

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## PERSONNEL

### Information Specialists

Susan Marsh ([susan.marsh@up.ac.za](mailto:susan.marsh@up.ac.za))

( CACS , Anatomy & Physiology, ERC)

Tertia Coetsee ([tertia.coetsee@up.ac.za](mailto:tertia.coetsee@up.ac.za))

(VTD , Paraclinical Studies, UPBioMed )

Antoinette Lourens ([antoinette.lourens@up.ac.za](mailto:antoinette.lourens@up.ac.za))

( PAS , Veterinary Wildlife Centre )

### E-Book co-ordinator & Metadata specialist

Amelia Breytenbach ([amelia.breytenbach@up.ac.za](mailto:amelia.breytenbach@up.ac.za))

### Journals and Ordering of books

Marguerite Nel ( [Marguerite.nel@up.ac.za](mailto:Marguerite.nel@up.ac.za))

### Inter Library Loans

Maria Mtsweni ([maria.mtsweni@up.ac.za](mailto:maria.mtsweni@up.ac.za))

### Circulation Desk

Maria Mtsweni ([maria.mtsweni@up.ac.za](mailto:maria.mtsweni@up.ac.za))

### Photocopiers & Shelving

Johannes Moropotli ([johannes.moropotli@up.ac.za](mailto:johannes.moropotli@up.ac.za))

### Library Hours

Monday, Wednesday, Thursday, Friday:

7:30 - 18:00

Tuesday: 8:30 - 18:00

Saturday: 8:30 - 12:30

Holidays: 7:30 - 16:00 & no Saturdays

### Library Information

Tel. No 012 529-8007/8/9

Fax no. 012 529-8302

Email: see above

Website: <http://www.library.up.ac.za/vet/index.htm>

